



## Covid-19 Risk Assessment rev.2

**Company name: Heritage Family Naturist Club**

**Assessment carried out by: MH**

**Date of next review: 29/07/20**

**Date assessment was carried out: 29/6/20**

**KEY:** (M/V) = Members/Visitors. (F/U) = Family/household unit.

What are the hazards?	Who might be harmed?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
1. Fatal infection	Clinically vulnerable (M/V)	Recommend they stay at home	Continue to recommend vulnerable (M/V) stay at home	M.C.	Ongoing	Done
2. (M/V) contracting virus passing it to	(M/V)'s vulnerable relatives	Recommend (M/V) stay at home	Continue to recommend (M/V) stay at home	M.C.	Ongoing	Done

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vulnerable family members						
3. (M/V) spreading virus to local community or vice versa	Local community	(M/V) stay in own cars before leaving/arriving at Heritage	None needed.	M.C.	Ongoing	Done
4. (M/V) spreading virus to another (M/V) whilst enjoying Heritage	(M/V)	Recommending social distancing	Continue social distancing.	M.C.	Ongoing	Done
5. (M/V) Spread virus with use of taps/shower controls	(M/V)	Restricted use of taps/showers	(M/V) to disinfect taps/controls after using them.	(M/V)	Ongoing	Done
6. (M/V) Spread virus with use of door handles/key pad	(M/V)	Restricted use of doors	(M/V) to leave all doors unlocked/open (daytime) or even ajar (weather permitting) to maximise use of elbows. Wash hands after touching handles/key pads or use own sleeves to touch handle.	(M/V)	Ongoing	Done
7. (M/V) pass virus to another (M/V) at choke points e.g. doorways	(M/V)	Restricted use of buildings	(M/V) to give other (M/V) ' <b>exit priority</b> ' i.e. stand back (by 2m) and let other (M/V) leave building or area first.	(M/V)	Ongoing	Done

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8. (M/V) pass virus to another (M/V) in confined areas/facilities	(M/V)	Restricted use of buildings	<p>Maintain social distancing with these restrictions...</p> <p><b>Kitchen:</b> Only two (M/V) allowed at opposite ends.</p> <p><b>Apex kitchen:</b> Only one (M/V) (F/U) at a time.</p> <p><b>Main showers:</b> Only three (M/V) or one (F/U) allowed in opposite corners whilst adhering to point 5.</p> <p><b>Sauna showers:</b> Only one (M/V) or (F/U) allowed whilst adhering to point 5.</p> <p><b>Changing area:</b> Only two (M/V) or one (F/U) allowed, socially distanced.</p> <p><b>Changing area sinks:</b> Only one (M/V) (F/U) allowed whilst adhering to point 5.</p>	(M/V)	Ongoing	Done
9. (M/V) pass virus to another (M/V) in confined toilet facilities	(M/V)	Restricted use of buildings	<p><b>All toilet seats/handles:</b> Must be disinfected before and after use.</p> <p><b>Parents MUST supervise</b> &amp; ensure all children adhere to this at all times.</p> <p><b>All toilet communal areas (inc. sink):</b> Only one (M/V) (F/U) allowed.</p> <p><b>All toilet cubicles</b> can be utilised at same time subject to the above.</p> <p><b>All Urinals:</b> Only one (M/V) (F/U) allowed.</p>	(M/V)	Ongoing	Done

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<b>10.</b> (M/V) pass virus to another (M/V) in hot-tub	(M/V)	Banned use of hot-tub	Ban use of hot tub whilst awaiting easing of restrictions from Government.	(M/V)	Ongoing	Done
<b>11.</b> (M/V) pass virus to another (M/V) in sauna or steam room	(M/V)	Banned use of sauna and steam room	Effective disinfection of these areas is too difficult. The ban will remain in place until the next review.	M/C	Ongoing	Done
<b>12.</b> (M/V) pass virus to another (M/V) in pool	(M/V)	Banned use of pool	Ban use of swimming pool whilst awaiting easing of restrictions from Government.	(M/V)	Ongoing	Done
<b>13.</b> (M/V) pass virus to another (M/V) around poolside	(M/V)	Banned use of pool area	Limited tables and chairs will be distanced to allow 2m social distance between set-ups. <b>All (M/V) are required to disinfect tables/chair arms before and after use.</b> Do not alter table arrangements. If there is no room to maintain social distancing please find elsewhere in the club. No reserving of seats with towels/bags. Use a table/seat and then immediately leave it free for another (M/V).	(M/V)	Ongoing	Done
<b>14.</b> (M/V) pass virus to another (M/V) in clubhouse	(M/V)	Restricted use of buildings	(M/V) are required to <b>minimise</b> use of clubhouse and maintain social distancing at all times.	(M/V)	Ongoing	Done

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<b>15.</b> (M/V) pass virus to another (M/V) in conservatory	(M/V)	Restricted use of buildings	<p>(M/V) are required to <b>minimise</b> use of conservatory and maintain social distancing at all times.</p> <p>Tables will be doubled up to maximise social distance across a table.</p> <p><b>All (M/V) are required to disinfect tables before and after use.</b></p> <p>Do not alter table arrangements. If there is no room to maintain social distancing please find elsewhere in the club.</p> <p>No reserving of seats with towels/bags. Use a seat and then immediately leave it free for another (M/V).</p> <p>Distanced doubled tables will be available in the clubhouse whilst functions remain postponed.</p>	(M/V)	Ongoing	Done
<b>16.</b> (M/V) pass virus to another (M/V) sharing utensils, crockery, cups & glasses	(M/V)	Banned use of kitchens	<p><b>All (M/V) are required to wash kitchen utensils, crockery, cups &amp; glasses before and after use.</b></p> <p>Wash hands after touching handles &amp; other communal surfaces.</p>	(M/V)	Ongoing	Done
<b>17.</b> (M/V) pass virus to another	(M/V)	Banned use of Daisy	All Daisy users are required to disinfect all Daisy surfaces before and after use.	(M/V)	Ongoing	Done

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(M/V) by using the Daisy			<p>All Daisy users are required to wash kitchen utensils, crockery, cups &amp; glasses that they need, before and after use.</p> <p>All Daisy users are required to bring their own bedding. Double-sheeting of the mattress is strongly advised.</p>			
<b>18.</b> (M/V) pass virus to another (M/V) by using communal surfaces	(M/V)	Restricted use of facilities	<p>(M/V) must be vigilant of touching all other communal surfaces, not easily or able to be cleaned.</p> <p>Examples (but not limited to): Wooden tables, light switches, keypads, computers, handles, locks, tools, gardening equipment, kettle, toaster, microwave, remote controls, hosepipes etc.</p> <p>All (M/V) must wash their hands after touching any communal surface.</p>	(M/V)	Ongoing	Done
<b>19.</b> 'Later' infected (M/V) passing virus to another (M/V)	(M/V)	Infected (M/V) told to stay at home	<p>If a (M/V) discovers, after visiting Heritage, that they have become infected please notify the M.C.</p> <p>We will then announce this on herinews enabling those who may have accidentally come into contact with them to be vigilant of symptoms and stay at home.</p>	(M/V)	Ongoing	Done

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<b>20.</b> Kids hut and playground spreading virus	Herikids & (M/V)	Banned use of kids hut and playground	Effective disinfection of these areas is too difficult. The ban will remain in place until the next review.	(M/V)	Ongoing	Done
<b>21.</b> Office users spreading virus	Office users	Restricted use of facilities	Use above measures. Limit to two users at a time, socially distanced.	M.C.	Ongoing	Done
<b>22.</b> Hand washing etiquette – spread of virus	(M/V)	Restricted use of facilities	Do not wash hands into dishwater or washing up bowls. USE BATHROOM SINKS ONLY. Disinfect taps after washing your hands. Dry hands on your own towel if possible as hand dryers aren't recommended.	(M/V)	Ongoing	Done
<b>23.</b> TV Room users spreading virus	(M/V)	Restricted use of facilities	Effective disinfection of this area is too difficult. The ban will remain in place until the next review.	(M/V)	Ongoing	Done
<b>24.</b> Allowing virus to survive in facilities longer than desired	(M/V)	Restricted use of facilities	All (M/V) to ensure that each area, toilet, kitchen, clubhouse and conservatory is adequately ventilated using fresh air by use of open windows/doors. Do not use fans.	(M/V)	Ongoing	Done
<b>25.</b> Being unable to track & trace potential Covid-19 victims	(M/V)	Restricted use of facilities	All (M/V) to sign a daily register confirming their attendance and that they have read the current risk assessment.	(M/V)	Ongoing	Done

